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වෙබ් අඩවිය
 இணையத் தளம்
 Web Site } www.erd.gov.lk

15 JUN 2012
 15 JUN 2012
 15 JUN 2012

Ministry of Higher Education
 16, 18-Venue Place
 Colombo - 07
 Education Division

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 இக்குடி அமைச்சு
 வெளிநாட்டு வளத் திணைக்களம்

நிதித் திட்டமிடல் அமைச்சு
 Department of External Resources
 Ministry of Finance and Planning

මගේ අංකය
 என் எண்
 My No. } HRD/IND-
 ITEC/S/285

ඔබේ අංකය
 உன் எண்
 Your No. }

මහලේකම් කාර්යාලය (3වන මහල)
 செயலகம் (3ஆம் மாடி)
 The Secretariat, (3rd Floor)

ක.අ.ප. 277 කොළඹ 00100
 ක. බ. ප. இல. 277 கொழும்பு 00100
 P.O. Box 277, Colombo 00100
 11 June 2012

Secretary, My. of Public Administration & Home Affairs
 Secretary, My. of Higher Education
 Secretary, My. of Youth Affairs & Skills Development

Attn: Officer In-charge of Foreign Training

Dear Sir,

Specialized programme on Design, Development & Implementation of E-Learning Courses
 - From 8th October to 30th November 2012, India

The Government of India (Under ITEC) has invited nominations from eligible Government Officials in Sri Lanka for the above Programme conducted by the Centre for Development of Advanced Computing (Noida).

You are kindly requested to submit nominations in three (03) copies of each, with 3 original photographs along with the following documents on or before 22nd June 2012.

1. The Applicant should have 2 years technical Course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.
2. Applicant should have five years minimum working experience.
3. Three Copies of duly filled application form must be prepared by given format of ITEC.
4. The applicant should be below 45 years of age.
5. A Completed Medical Report will only be accepted if it is from a Doctor/Hospital/Nursing Home/Clinic that is on the panel of High Commission of India, Colombo.
6. Knowledge of English is compulsory and a certificate of English language proficiency is required. The authority certifying should clearly put its name and designation.
7. Duly filled ERD form No: 2 "Essential information of the nominee" (Original Copy only).
8. The application form & ERD form which are not completed properly will be rejected. (The Application form, ERD form no. 02 & A list of panel doctors & Hospitals can be downloaded from www.erd.gov.lk)

You are kindly informed that nominations received after the closing date of ERD will not be considered.

Your early response in this regard is highly appreciated.

Yours faithfully,


 Noor Rizna Anees
 Director / HRD Division


 Sgd: M P D U K Mapa Pathirana
 Director General

- Cc: 1. DG, Pensions Department
 2. DG, Department of Technical Education and Training
 3. DG, Department of Registration of Persons
 4. DG, Department of Immigration and Emigration
 5. DG, Sri Lanka Institute of Advanced Technical Education
 6. DG, Registrar Generals Department
 7. Chairman, University Grant Commission
 8. Chairman, National Apprenticeship and Industrial Training Authority

Pl. submit your applications with the recommendation of the relevant line Ministry