

SOUTH EASTERN UNIVERSITY OF SRI LANKA
CADRE - 2008

PROGRAMME 01 : GENERAL ADMINISTRATION & STAFF SERVICES

Cadre			Designation			Old Salary	New Salary
05/06	07	08					
<u>PROJECT 01 : GENERAL ADMINISTRATION</u>							
1	1	1	Vice-Chancellor	-	1	B - 01(a)	U-AC 5(I)
1	1	1	Registrar	-	1	A - 01	U-EX 3(I)
3	3	3	Senior Assistant Registrar	-	3	A - 03	U-EX 2(III)
1	1	1	Assistant Registrar	-	1	A - 04	U-EX 1(IV)
1	1	1	Assistant Internal Auditor	-	1	A - 04	U-EX 1(IV)
1	1	1	Programmer cum Systems Analyst				
			Grade II	-	1	A - 04	U-EX 1(IV)
1	1	1	Public Relations Officer	-	1	A - 04	U-EX 1(IV)
11	11	13	Computer Applications Assistant				
			Grade III	-	13	A - 08	U-MN 1(III B)
5	5	5	Stenographer				
			Grade II	-	5	A - 08	U-MN 1(III B)
11	11	11	Clerk				
			Grade III	-	11	A - 09	U-MN 1(III A)
2	2	2	Telephone Operator cum Receptionist				
			Grade II	-	2	A - 09	U-MN 1(III A)
1	1	1	Office Machine Operator				
			Grade II	-	1	A - 12	U-PL 2(II)
1	1	1	Mason				
			Grade II	-	1	A - 12	U-PL 2(II)
1	1	1	Carpenter				
			Grade II	-	1	A - 12	U-PL 2(II)
1	1	1	Plumber				
			Grade II	-	1	A - 12	U-PL 2(II)
1	1	1	Cycle Orderly				
			Lower Grade	-	1	A - 13	U-PL 2(III)
1	1	1	Caretaker cum Cook				
			Lower Grade	-	1	A - 13	U-PL 2(III)
8	8	8	Labourer				
			Grade III	-	8	A - 14	U-PL 1(III)
52	52	54					

PROJECT 02 : FINANCIAL ADMINISTRATION

1	1	1	Bursar	-	1	A - 01(a)	U-EX 3(II)
1	1	1	Senior Assistant Bursar	-	1	A - 03	U-EX 2(III)
1	1	1	Assistant Bursar	-	1	A - 04	U-EX 1(IV)
2	2	2	Book Keeper				
			Grade II 'Seg B'	-	2	A - 08	U-MN 1(III B)

Cadre								
05/06	07	08	Designation				Old Salary	New Salary
1	1	1	Stenographer					
			Grade II	-	1		A - 08	U-MN 1(III B)
3	3	3	Clerk					
			Grade III	-	3		A - 09	U-MN 1(III A)
2	2	2	Shroff					
			Grade III	-	2		A - 09	U-MN 1(III A)
1	1	1	Labourer					
			Grade III	-	1		A - 14	U-PL 1(III)
12	12	12						

PROJECT 03 : STORES & SUPPLY SERVICES

1	1	1	* Assistant Bursar	-	1		A - 04	U-EX 1(IV)
1	1	1	Supplies Officer					
			Grade II	-	1		A - 06	U-MN 2(II)
2	2	2	Clerk					
			Grade III	-	2		A - 09	U-MN 1(III A)
1	1	1	Store Keeper					
			Grade III	-	1		A - 09	U-MN 1(III A)
2	2	2	Labourer					
			Grade III	-	2		A - 14	U-PL 1(III)
7	7	7						

* Occupied by SAB under APER scheme

Career Guidance Unit

1	1	1	* Director	-	1		-	-
1	1	1	Career Advisor	-	1		BS- 02	U-AS 2(I)
1	1	1	Computer Applications Assistant					
			Grade III	-	1		A - 08	U-MN 1(III B)
3	3	3						

* Payment of salary or allowance as per Commission Circular No. 819 of 06.02.2003

PROJECT 04 : SECURITY SERVICES

1	1	1	Chief Security Officer	-	1		A - 04	U-EX 1(IV)
1	1	1	Deputy Chief Security Officer	-	1		A - 05	U-MN 2(I)
4	4	4	Security Inspector					
			Grade II	-	4		A - 08	U-MN 1(III B)
20	20	20	Security Guard					
			Higher Grade	-	4		A - 09	U-MN 1(III A)
			Lower Grade	-	16		A - 12	U-PL 2(II)
26	26	26						

Cadre			Designation				Old Salary	New Salary
05/06	07	08						
<u>PROJECT 05 : TRANSPORT SERVICES</u>								
1	1	1	Clerk					
			Grade II	-	1	A - 09	U-MN 1(III A)	
7	7	7	Driver					
			Grade II	-	7	A - 12	U-PL 2(II)	
1	1	1	Tractor Operator					
			Lower Grade	-	1	A - 12	U-PL 2(II)	
1	1	1	Three Wheel Driver					
			Lower Grade	-	1	A - 12	U-PL 2(II)	
10	10	10						

PROGRAMME 02 : ACADEMIC
PROJECT 02 : FACULTY OF APPLIED SCIENCE
Dean's Office

1	1	1	Dean	-	1		
1	1	1	Assistant Registrar	-	1	A - 04	U-EX 1(IV)
1	1	1	Programmer cum Systems Analyst				
			Grade II	-	1	BS- 02	U-AS 2(I)
1	1	1	Temporary Lecturer	-	1	B - 05	U-AC 2
6	6	6	Tutor/Demonstrator	-	6	B - 09	U-AC 1
2	2	2	Computer Applications Assistant				
			Grade III	-	2	A - 08	U-MN 1(III B)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
-	-	1	Telephone Operator cum Receptionist				
			Grade II	-	1	A - 09	U-MN 1(III A)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
14	14	15					

Department of Biological Sciences

1	1	1	Professor/Associate Professor	-	1	B-01/B-02	U-AC 5(II)/4
5	5	5	Lecturer				
			Senior Lecturer Gr.I	-	1	B - 03(a)	U-AC 3(I)
			Senior Lecturer Gr.II	-	2	B - 03	U-AC 3(II)
			Lecturer(Probationary)	-	2	B - 04	U-AC 3(IV)
2	2	2	Tutor/Demonstrator	-	2	B - 09	U-AC 1
2	2	2	Technical Officer				
			Grade II 'Seg B'	-	2	A - 08	U-MT 1(III)
1	1	1	Computer Applications Assistant				
			Grade III	-	1	A - 08	U-MN 1(III B)
2	2	2	Laboratory Attendant				
			Higher Grade	-	2	A - 12	U-PL 2(II)

Cadre			Designation			Old Salary	New Salary
05/06	07	08					
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
14	14	14					

Department of Physical Sciences

1	1	1	Professor/Associate Professor	-	1	B-01/B-02	U-AC 5(II)/4
9	9	9	Lecturer				
			Senior Lecturer Gr.I	-	2	B - 03(a)	U-AC 3(I)
			Senior Lecturer Gr.II	-	2	B - 03	U-AC 3(II)
			Lecturer(Probationary)	-	5	B - 04	U-AC 3(IV)
3	3	3	Tutor/Demonstrator	-	3	B - 09	U-AC 1
3	3	3	Technical Officer				
			Grade II 'Seg B'	-	3	A - 08	U-MT 1(III)
1	1	1	Computer Applications Assistant				
			Grade III	-	1	A - 08	U-MN 1(III B)
3	3	3	Laboratory Attendant				
			Higher Grade	-	3	A - 12	U-PL 2(II)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
21	21	21					

Department of Mathematical Sciences

1	1	1	Professor/Associate Professor	-	1	B-01/B-02	U-AC 5(II)/4
9	9	9	Lecturer				
			Senior Lecturer Gr.I/Gr.II	-	1	B-03(a)/B-03	U-AC 3(I)/3(II)
			Lecturer(Probationary)	-	8	B - 04	U-AC 3(IV)
3	3	3	Tutor/Demonstrator	-	3	B - 09	U-AC 1
3	3	3	Instructor	-	3	A - 04	U-EX 1(IV)
1	1	1	Educational Assistant				
			Grade II	-	1	BS- 03	U-AS 1(II)
1	1	1	Computer Applications Assistant				
			Grade III	-	1	A - 08	U-MN 1(III B)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
2	2	3	Laboratory Attendant				
			Higher Grade	-	2	A - 12	U-PL 2(II)
			Lower Grade	-	1	A - 13	U-PL 2(III)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
22	22	23					

Cadre							
05/06	07	08	Designation		Old Salary	New Salary	
PROJECT 05 : FACULTY OF MANAGEMENT STUDIES & COMMERCE							
<u>Dean's Office</u>							
1	1	1	Dean	- 1			
1	1	1	Assistant Registrar	- 1	A - 04	U-EX 1(IV)	
1	1	1	Computer Applications Assistant				
			Grade III	- 1	A - 08	U-MN 1(III B)	
1	1	1	Clerk				
			Grade III	- 1	A - 09	U-MN 1(III A)	
1	1	1	Labourer				
			Grade III	- 1	A - 14	U-PL 1(III)	
5	5	5					

B.Sc. Degree Programme in IT for Management Studies

-	-	5	Lecturer				
			Senior Lecturer Gr.II	- 3	B - 03	U-AC 3(II)	
			Lecturer(Probationary)	- 2	B - 04	U-AC 3(IV)	
-	-	2	Temporary Demonstrator	- 2	B - 09	U-AC 1	
-	-	1	Instructor (Computer Technology)				
			Grade II	- 1	BS- 02	U-AS 2(I)	
-	-	1	Technical Officer				
			Grade II 'Seg B'	- 1	A - 08	U-MT 1(III)	
-	-	1	Computer Applications Assistant				
			Grade III	- 1	A - 08	U-MN 1(III B)	
-	-	10					

Department of Management

1	1	1	Professor/Associate Professor	- 1	B-01/B-02	U-AC 5(II)/4	
12	12	12	Lecturer				
			Senior Lecturer Gr.I	- 2	B - 03(a)	U-AC 3(I)	
			Senior Lecturer Gr.II	- 3	B - 03	U-AC 3(II)	
			Lecturer(Probationary)	- 7	B - 04	U-AC 3(IV)	
1	1	1	Temporary Lecturer	- 1	B - 05	U-AC 2	
1	1	1	Educational Assistant				
			Grade I	- 1	BS- 02	U-AS 2(I)	
1	1	1	Computer Applications Assistant				
			Grade III	- 1	A - 08	U-MN 1(III B)	
1	1	1	Clerk				
			Grade III	- 1	A - 09	U-MN 1(III A)	
1	1	1	Labourer				
			Grade III	- 1	A - 14	U-PL 1(III)	
18	18	18					

Cadre							
05/06	07	08	Designation			Old Salary	New Salary
<u>Department of Accountancy & Finance</u>							
1	1	1	Professor/Associate Professor	-	1	B-01/B-02	U-AC 5(II)/4
11	11	11	Lecturer				
			Senior Lecturer Gr.I	-	2	B - 03(a)	U-AC 3(I)
			Senior Lecturer Gr.II	-	3	B - 03	U-AC 3(II)
			Lecturer(Probationary)	-	6	B - 04	U-AC 3(IV)
2	2	2	Temporary Lecturer	-	2	B - 05	U-AC 2
1	1	1	Computer Applications Assistant				
			Grade III	-	1	A - 08	U-MN 1(III B)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
17	17	17					

Management Information Systems [MIS] Unit

2	2	2	Instructor(Computer Technology)				
			Grade II	-	2	BS- 02	U-AS 2(I)
1	1	1	Technical Officer				
			Grade II 'Seg B'	-	1	A - 08	U-MT 1(III)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
5	5	5					

PROJECT 29 : FACULTY OF ARTS & CULTURE

Dean's Office

1	1	1	Dean	-	1		
1	1	1	Assistant Registrar	-	1	A - 04	U-EX 1(IV)
1	1	1	Lecturer				
			Lecturer(Probationary)	-	1	B - 04	U-AC 3(IV)
2	2	2	Computer Applications Assistant				
			Grade III	-	2	A - 08	U-MN 1(III B)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
7	7	7					

Cadre							
05/06	07	08	Designation			Old Salary	New Salary
<u>Department of Social Sciences</u>							
1	1	1	Professor/Associate Professor	-	1	B-01/B-02	U-AC 5(II)/4
18	18	18	Lecturer				
			Senior Lecturer Gr.I	-	4	B - 03(a)	U-AC 3(I)
			Senior Lecturer Gr.II	-	4	B - 03	U-AC 3(II)
			Lecturer(Probationary)	-	10	B - 04	U-AC 3(IV)
7	7	7	Temporary Lecturer	-	7	B - 05	U-AC 2
1	1	1	Educational Assistant				
			Grade I	-	1	BS- 02	U-AS 2(I)
1	1	1	Instructor(Computer Technology)				
			Grade II	-	1	BS- 02	U-AS 2(I)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
30	30	30					
<u>Department of Languages</u>							
1	1	1	Professor/Associate Professor	-	1	B-01/B-02	U-AC 5(II)/4
14	14	14	Lecturer				
			Senior Lecturer Gr.I	-	3	B - 03(a)	U-AC 3(I)
			Senior Lecturer Gr.II	-	4	B - 03	U-AC 3(II)
			Lecturer(Probationary)	-	7	B - 04	U-AC 3(IV)
6	6	6	Temporary Lecturer	-	6	B - 05	U-AC 2
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
23	23	23					
<u>Computer Unit</u>							
2	2	2	Instructor(Computer Technology)				
			Grade II	-	2	BS- 02	U-AS 2(I)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
-	-	1	Laboratory Attendant				
			Lower Grade	-	1	A - 13	U-PL 2(III)
3	3	4					

Cadre							
05/06	07	08	Designation		Old Salary	New Salary	
<u>English Language Teaching Unit [ELTU]</u>							
-	2	4	Lecturer				
			Lecturer(Probationary)	- 4	B - 04	U-AC 3(IV)	
4	-	-	Instructor in English				
			Grade I	- -	BS- 02	U-AS 2(I)	
			Grade II	- -	BS- 03	U-AS 1(II)	
1	1	1	Labourer				
			Grade III	- 1	A - 14	U-PL 1(III)	
5	3	5					

PROJECT 42 : FACULTY OF ISLAMIC STUDIES & ARABIC LANGUAGE

Dean's Office

1	1	1	Professor	- 1	B - 01	U-AC 5(II)	
1	1	1	Assistant Registrar	- 1	A - 04	U-EX 1(IV)	
2	4	2	* Lecturer				
			Senior Lecturer Gr.II	- 2	B - 03	U-AC 3(II)	
1	1	1	Computer Operator				
			Lower Grade	- 1	A - 08	U-MT 1(III)	
1	1	1	Library Assistant				
			Grade III	- 1	A - 09	U-MN 1(III A)	
6	8	6					

* 02 posts of Senior Lecturer were transferred to the Depts of Islamic Studies and Arabic Language as per the letter No.SEU/E3/18/CADRE/2007 dated 24.04.2008 sent by the Registrar

BA Degree Programme in Arabic Language

-	-	4	Lecturer				
			Senior Lecturer Gr.II	- 2	B - 03	U-AC 3(II)	
			Lecturer (Probationary)	- 2	B - 04	U-AC 3(IV)	
-	-	1	Temporary Tutor	- 1	B - 09	U-AC 1	
-	-	5					

Department of Islamic Studies

-	-	5	* Lecturer				
			Senior Lecturer Gr.II	- 3	B - 03	U-AC 3(II)	
			Lecturer (Probationary)	- 2	B - 04	U-AC 3(IV)	
-	-	1	Temporary Tutor	- 1	B - 09	U-AC 1	
-	-	6					

* 01 post of Snr Lecturer was transferred from Dean's Office as per the letter No.SEU/E3/18/CADRE/2007 dated 24.04.2008 and 04 new posts for 2008

Cadre			Designation	Old Salary	New Salary
05/06	07	08			
<u>Department of Arabic Language</u>					
-	-	1	* Lecturer		
			Senior Lecturer Gr.II	- 1	B - 03
		1			U-AC 3(II)

* 01 post of Snr Lecturer was transferred from Dean's Office as per the letter No.SEU/E3/18/CADRE/2007 dated 24.04.2008

NOTE : Dept of Islamic Studies and Dept of Arabic Language were established as per the Gazette No.1412/35 of 30.09.2005

PROJECT 48 : EXAMINATION SERVICES

1	1	1	Senior Assistant Registrar	- 1	A - 03	U-EX 2(III)
1	1	1	Stenographer			
			Grade II	- 1	A - 08	U-MN 1(III B)
2	2	2	Clerk			
			Grade III	- 2	A - 09	U-MN 1(III A)
1	1	1	Typist			
			Grade III	- 1	A - 09	U-MN 1(III A)
1	1	1	Office Machine Operator			
			Grade III	- 1	A - 12	U-PL 2(II)
1	1	1	Labourer			
			Grade III	- 1	A - 14	U-PL 1(III)
7	7	7				

PROGRAMME 03 : TEACHING RESOURCES

PROJECT 01 : LIBRARY SERVICES

1	1	1	Librarian	- 1	B - 01	U-AC 5(II)
-	1	1	Senior Assistant Librarian			
			Grade II	- 1	B - 03	U-AC 3(II)
4	3	3	Assistant Librarian	- 3	B - 04	U-AC 3(IV)
7	7	9	Library Assistant			
			Grade III	- 9	A - 09	U-MN 1(III A)
8	8	9	Library Attendant			
			Grade II	- 9	A - 12	U-PL 2(II)
1	1	1	Book Binder			
			Grade II	- 1	A - 12	U-PL 2(II)
1	1	1	Labourer			
			Grade III	- 1	A - 14	U-PL 1(III)
22	22	25				

PROGRAMME 04 : WELFARE SERVICES

Cadre			Designation			Old Salary	New Salary
05/06	07	08					
<u>PROJECT 01 : HEALTH SERVICES</u>							
1	1	1	Medical Officer	-	1	C - 03	U-MO 1(II)
1	1	1	Nurse				
			Grade II	-	1	A - 08	U-MT 1(III)
1	1	1	Pharmacist				
			Lower Grade	-	1	A - 08	U-MT 1(III)
1	1	1	Computer Applications Assistant				
			Grade III	-	1	A - 08	U-MN 1(III B)
1	1	1	Attendant(Health Services)				
			Lower Grade	-	1	A - 13	U-PL 2(III)
2	2	2	Health Service Labourer				
			Lower Grade	-	2	A - 13	U-PL 2(III)
3	3	3	Labourer				
			Grade III	-	3	A - 14	U-PL 1(III)
10	10	10					

PROJECT 02 : PHYSICAL EDUCATION

1	1	1	Director/Physical Education				
			Higher Grade	-	1	A - 03	U-EX 2(III)
3	3	3	Instructor in Physical Education				
			Grade III	-	3	BS- 04	U-AS 1(III)
2	2	2	Labourer				
			Grade III	-	2	A - 14	U-PL 1(III)
6	6	6					

PROJECT 03 : STUDENT & STAFF WELFARE

1	1	1	Senior Assistant Registrar	-	1	A - 03	U-EX 2(III)
1	1	1	Clerk				
			Grade III	-	1	A - 09	U-MN 1(III A)
1	1	1	Labourer				
			Grade III	-	1	A - 14	U-PL 1(III)
3	3	3					

PROGRAMME 05 : MAINTENANCE OF LANDS, BUILDINGS AND FACILITIES

Cadre			Designation			Old Salary	New Salary
05/06	07	08					
<u>PROJECT 01 : LANDS & BUILDINGS</u>							
1	1	1	Works Engineer				
			Grade II	-	1	A - 03	U-EX 2(III)
1	1	1	Curator/Landscape				
			Higher Grade	-	1	A - 03	U-EX 2(III)
2	2	2	Work Superintendent(Civil)				
			Grade II	-	2	A - 06	U-MN 2(II)
3	3	3	Supervisor(Civil)				
			Lower Grade	-	2	A - 09	U-MT 1(III)
1	1	1	Storeman				
			Grade II	-	1	A - 12	U-PL 2(II)
1	1	1	Carpenter				
			Grade II	-	2	A - 12	U-PL 2(II)
1	1	1	Mason				
			Grade II	-	1	A - 12	U-PL 2(II)
2	2	2	Groundsman				
			Grade II	-	2	A - 12	U-PL 2(II)
1	1	1	Lawn Mover Operator				
			Lower Grade	-	1	A - 13	U-PL 2(III)
6	6	6	Labourer				
			Grade III	-	6	A - 14	U-PL 1(III)
19	19	19					

PROJECT 02 : ELECTRICITY SUPPLY

3	3	3	Electrician				
			Grade II	-	3	A - 12	U-PL 2(II)
1	1	1	Labourer				
			Grade II	-	1	A - 13	U-PL 1(II)
4	4	4					

PROJECT 03 : WATER SUPPLY

2	2	2	Plumber				
			Grade III	-	2	A - 12	U-PL 2(II)
2	2	2	Pump Operator				
			Grade II	-	2	A - 12	U-PL 2(II)
1	1	1	Labourer				
			Grade II	-	1	A - 13	U-PL 1(II)
5	5	5					

PROGRAMME 08 : ANCILLARY ACTIVITIES

Cadre			Designation			Old Salary	New Salary
05/06	07	08					
<u>PROJECT 01 : HOSTELS</u>							
2	2	2	Works Superintendent(Electrical)				
			Grade I	-	2	A - 05	U-MN 2(I)
2	2	2	Sub Warden(Full Time)				
			Grade II	-	2	A - 05(a)	U-MN 3(III)
1	1	1	Supervisor(Civil)				
			Lower Grade	-	1	A - 08	U-MT 1(III)
1	1	1	Draughtsman				
			Lower Grade	-	1	A - 08	U-MT 1(III)
1	1	1	Caretaker cum Cook				
			Lower Grade	-	1	A - 13	U-PL 2(III)
7	7	7					