



## UNIVERSITY GRANTS COMMISSION

### Finance Circular Letter No. 03/2017

29<sup>th</sup> August, 2017

Vice-Chancellors of Universities,  
Directors of Institutes,  
Rectors of Campuses.

#### **Recording of all non-financial assets of the Government in order to oversee the asset and cost management**

The University Grants Commission adopted the Assets Management Circular No. 01/2017 dated 28<sup>th</sup> June, 2017 issued by the Ministry of Finance and Mass Media on the above subject. Copy of the circular is enclosed herewith for compliance by all universities and Higher Educational Institutions with immediate effect.

The Circular is available on the UGC website [www.ugc.ac.lk](http://www.ugc.ac.lk)

Prof. Mohan De Silva  
Chairman

- Cc.
1. Secretary/MOHE
  2. Vice-Chairman/UGC
  3. Secretary/UGC
  4. Registrars of Universities
  5. Accountant/UGC
  6. Bursars of Universities
  7. Snr. Asst./Asst. Registrars of Institutes/Campuses
  8. Snr. Asst./Asst. Bursars of Institutes/Campuses
  9. Snr. Asst. Secretary/Personnel/UGC
  10. Chief Internal Auditor/UGC
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  12. Govt. Audit Superintendent/UGC
  13. Govt. Audit Superintendent/Universities