



UNIVERSITY GRANTS COMMISSION VACANCY

The University Grants Commission will entertain applications from suitably qualified permanent confirmed employees in the University Grants Commission and Higher Educational Institutions/Institutes (HEI) for the Post of Driver Grade II, Post of Gardener Grade - II.

DRIVER GRADE II

Qualifications:

- (i) Pass in the 8th standard
- (ii) Possess a Certificate of competence issued by the Commissioner of Motor Traffic to drive heavy vehicles. (cars and lorries)
- (iii) At least 3 years of driving experience
- (iv) Ability to attend to running repairs
- (v) Minimum height: 5 ft. 2 ½ ins.
- (vi) Should possess a good knowledge about the Highway Code
- (vii) Must be physically fit for duty during day and night and must have a good eye sight

Salary Scale: UPL – 3-(111) 2016

Rs. 29915-16x270-34235 p.m as at 01.01.2020

As per Commission Circular 17-2016 above Salary scale will be implemented in five stages from 2016 to 2020. Full salary scale will be operative from 2020.

Accordingly Initial salary step for 2017 is Rs. 21356/- and adjustment allowance of Rs: 7424/- (in addition to this Salary Government approved other allowances will be paid.)

Recruitment : Selection by trade test and interview

GARDENER GRADE II

Qualifications:

(i) Ability to read and write.

Should have experience in gardening for at least 2 years' at a Horticultural institute such as the Royal Botanical Garden; Peradeniya or Botanical gardens Hakgala or Gampaha.

Salary Scale: U- PL 1(III)

Rs. .27025 - 15 x 250 -30775 p.m as at 01.01.2020

As per Commission Circular 17-2016 above Salary scale will be implemented in five stages from 2016 to 2020. Full salary scale will be operative from 2020.

Accordingly Initial salary step for 2017 is Rs. 19300/- and adjustment allowance of Rs: 7723/- (in addition to this Salary Government approved other allowances will be paid.)

Method of

Recruitments : Selection by aptitude test and interview

Application Procedure :

- (i) Applications should be sent to the Senior Assistant Secretary/Personnel, University Grants Commission, No: 20, Ward Place, Colombo 07 under registered cover along with copies of relevant certificates to reach on or before 25th October, 2017. (Specimen application form this available on the UGC's Website. i.e. www.ugc.ac.lk)

Candidates should forward their applications through the head of the Department and it is requested to indicate the post for which the application is sent on the top left-hand corner of the envelope.

- (ii) Applications received after the closing date and incomplete applications will be rejected.

**Secretary
University Grants Commission
20, Ward place
Colombo 07
04.10.2017**