



UNIVERSITY GRANTS COMMISSION

Commission Circular No. 949


No. 20, Ward place,
Colombo 7.
18th March 2011

Vice-Chancellors of Universities,
Rectors of Campuses,
Directors of Institutes,

**PAYMENT OF INCREMENTS IN RECOGNITION OF
EDUCATIONAL/PROFESSIONAL QUALIFICATIONS TO THE NON-ACADEMIC
NON ADMINISTRATIVE STAFF**

Your kind attention is invited to Commission Circular No. 714 of 25.08.1997, letter No. UGC/HR/2/3/114 of 10th September 2005 addressed to all Vice-Chancellors, Rectors, Directors of Institutes and the Commission Circular No. 891 dated 03rd July, 2007 on the above subject.

2. The University Grants Commission at its 815th meeting held on 04.11.2010, decided to accept the Higher National Diploma in English awarded by the Sri Lanka Institute of Advanced Technological Education (SLIATE) in granting two increments to the category of non-academic and non-administrative grades in addition to the qualifications stated in the Commission Circulars No.714 and 891 subject to the conditions stipulated in those Circulars.
3. The employees who are being paid the Language Proficiency Allowance should not be paid the two increments for the above Diploma course awarded by the SLIATE.
4. The provisions of this Circular are effective from 01.01.2011.
5. Please take action accordingly.


(Prof. Gamini Samaranyake)
Chairman

- Cc:
1. Chairman's Office/UGC
 2. Vice-Chairman/UGC
 3. Members of the UGC
 4. Secretary/UGC
 5. Deans of Faculties
 6. Registrars of Universities
 7. Financial Contrôller/UGC
 8. Bursars of Universities
 9. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 10. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 11. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 12. Chief Internal Auditor/UGC
 13. Govt. Audit Superintendents of Universities
 14. Snr. Asst. Int. Auditors of HEIs
 15. Secretaries of trade Unions
 16. Auditor -General
- File No. UGC/HR/6/2/5