



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 06/2013 No. 20, Ward Place
Colombo 07
16th May 2013

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

PROVIDING PROTECTIVE SHOES TO EMPLOYEES OF NON-ACADEMIC NON-ADMINISTRATIVE GRADES

Your kind attention is invited to the paragraph 03 of Commission Circular No. 929 of 20.09.2010 on the above subject.

02. The Commission having considered the existing procedure and the recommendation made at the Joint Meeting of UGC and CVCD, decided to delegate the authority of granting approval to provide protective shoes for university staff, to the governing authority of the respective University in accordance with terms and conditions made in Commission Circular No. 929.
03. The other provisions in the Commission Circular No. 929 will remain unchanged.
04. Please take action accordingly.


Prof. Kshanika Hirimburegama
Chairperson

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1. Secretary/ Ministry of Higher Education
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Chief Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of trade Unions
 17. Auditor -General

File No: UGC/HR/6/1/2