



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 17/2013

No. 20, Ward Place,
Colombo 07.

December 20, 2013

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

SCHEME OF RECRUITMENT FOR THE POST OF COMPUTER APPLICATIONS ASSISTANT GRADE II

Your kind attention is drawn to the Scheme of Recruitment of the post of Computer Applications Assistant Grade II stipulated in Commission Circular No. 804 of 03.07.2002.


The Commission at its 885th meeting held on 21.11.2013 having considered the necessity for holders of the post of Computer Applications Assistant to be conversant with the rules and regulations on administrative and financial procedures, decided that they should sit the written examination presently being conducted for the clerical and allied grades, for promotion to Grade II with effect from 01.01.2014.

Accordingly, the eligible employees in the post of Computer Applications Assistant Grade III as well, will be called to sit the written examination held for promotion to Grade II along with those in the clerical and allied grades. The candidates reaching the requisite standard at the written examination, will be considered at an interview for promotion to Grade II.

Computer Applications Assistants Grade III who have been confirmed and have completed 10 years of satisfactory service in their posts will also be eligible for consideration to be promoted to Grade II after evaluation of an interview alone.

The other provisions of Commission Circular No. 804 will remain unchanged.

Please comply with the above.


Prof. Kshanika Hirimburegama
Chairperson

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