



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 06/2014 (i) No. 20, Ward Place  
Colombo 07  
21<sup>st</sup> July, 2014

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### PAYMENT FOR ENTERTAINMENT EXPENSES

Your attention is drawn to the Establishments Circular Letter No. 06/2014 of 26.03.2014 issued with regard to the payment for Entertainment Expenses.

The University Grants Commission at its 896<sup>th</sup> meeting held on 19.06.2014 approved the payment of 12% of the basic salary as Entertainment Expenses to the holder of the post of Deputy Vice- Chancellor of a University with effect from 1<sup>st</sup> January, 2014.

Further, it was also decided to inform the Higher Educational Institutions to make the payment of Entertainment Expenses of those who are eligible for such payment as stated in this Circular and the Establishments Circular Letter No. 06/2014 out of generated funds available in the Higher Educational Institutions concerned.

The other provisions of the Circular Letter No. 06/2014 shall remain unchanged.

Please take action accordingly.

**Prof. Kshanika Hirimburegama**  
Chairperson

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