



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 06/2015 No. 20, Ward Place  
Colombo 07  
21<sup>st</sup> May, 2015

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

**ADOPTION OF MANAGEMENT SERVICES CIRCULAR NO. 04/2014 –  
IMPLEMENTATION OF OFFICIAL LANGUAGE POLICY AND PAYMENT OF  
INCENTIVES FOR THE OFFICERS OF PUBLIC CORPORATIONS, STATUTORY  
BODIES, STATE BANKS AND FULLY OWNED GOVERNMENT COMPANIES**

Your attention is drawn to the Management Services Circular No. 04/2014 of 25.09.2014 on “Implementation of official language policy and payment of incentives for the officers of public corporations, statutory bodies, state banks and fully owned government companies”.

The Commission at its 914<sup>th</sup> meeting held on 09.04.2015 decided to adopt Management Services Circular No. 04/2014 of 25.09.2014 issued on the above matter, for implementation in the University System, for the benefit of employees in the Higher Educational Institutions. Further details regarding the relevant examinations will be informed in due course.

Please inform all staff concerned.

  
Prof. Mohan de Silva  
Chairman

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  2. Chairman's Office/UGC
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  13. Internal Auditor/UGC
  14. Govt. Audit Superintendents of Universities
  15. Snr. Asst. Int. Auditors of HEIs
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File No: UGC/HR/6/5/1