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 කොමිෂන් සභාව  
 வெளிநாட்டு வளங்கள் திணைக்களம்

7

19 MAY 2015 Department of External Resources

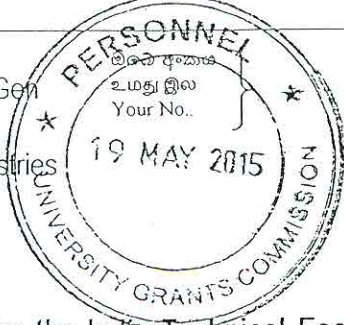
ප්‍රතිපත්ති සම්පාදන, ආර්ථික කටයුතු, ළමා, තරුණ හා සංස්කෘතික කටයුතු මාතෘකාංශය  
 මහලේකම් කාර්යාලය (3වැනි මහල), නැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව  
 கொள்கைத் திட்டமிடல், பொருளாதார அலுவலகம், சிறுவர், இளைஞர் மற்றும் கலாச்சார அலுவலகம்  
 அமைச்சு, செயலகம் (3ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை  
 Ministry of Policy Planning, Economic Affairs, Child, Youth and Cultural Affairs  
 The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය  
 எனது இல.  
 My No

TA&UN/ITEC/S/Gen  
 Secretaries / All Ministries



දිනය  
 திகதி  
 Date

13th May 2015

Dear Sir / Madam

Training Slots under the India Technical Economic Cooperation (ITEC) and TCS of Colombo Plan (CP) Scholarship Scheme – Government of India for the year 2015-2016

This refers to the letter dated 05.05.2015 sent by the Second Secretary (Econ & Com), High Commission of India on the above.

The Government of India has allocated slots for Sri Lanka training for the year 2015-2016 under ITEC and TSC of CP mainly focusing on IT, English Language, Management, Rural development, Finance, Mass Communication, Remote sensing etc.

All the applicants are now requested to fill their applications at the "Apply for ITEC/SCAAP course" link at the ITEC website (https://www.itecgoi.in/meaportal/registerApplicant) and post for processing and complete applications will be rejected.

Hard copies (02 sets) of the applications submitted along with recommendation of the Ministry concerned to be sent the Department of External Resources in order to forward those documents to the High Commission of India. In addition to the application form, the following documents should also be submitted to the ERD.

- i) Duly filled ERD form No. 02" Essential information of the Nominee" – (could be downloaded from [www.erd.gov.lk](http://www.erd.gov.lk))
- ii) Certified copies of the academic and professional qualifications.

A complete medical report should also to be submitted by the applicants to ensure their medical fitness by the doctors/hospital/nursing home/clinic that are on the panel of the High Commission of India.

The guidelines, Course details, terms and conditions of ITEC/SCAPP, list of approved panel of hospitals could be downloaded from [www.erd.gov.lk](http://www.erd.gov.lk). The relevant Ministries should take


අධ්‍යක්ෂ ජනරාල් பணிப்பாளர் நாயகம் Director General	94-11-2484693 94-11-2434876	කාර්යාලය அலுவலகம் Office	94-11-2484500 94-11-2484600 94-11-2484724	දුරකථන අංකය தொலை நகல் Fax	94-11-2447633
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necessary step to inform the department and institute which comes under the purview of the Ministry.

Once an ITEC Programme offered, the recipient is ineligible for any other ITEC Programme.

Your cooperation in this regard is greatly appreciated.

Yours faithfully

  
Noor Rizna Anees  
Director/TA&UN Division  
for Director General

copy to :

Director Generals / All Departments

### New Procedure to Apply for ITEC courses (2015-16)

We are happy to notify that the application procedure for ITEC/SCAAP courses has been revamped for expeditious processing.

#### Highlights:

- "Apply for ITEC/SCAAP course" link at the new website <https://www.itecgoi.in/meaportal/registerApplicant> has been activated for the courses available up to August 2015.
- For registration, applications are now required to be filled in online at the above link by the applicants themselves. This will include furnishing of Personal details, Educational/Professional details, Employment details and a part of medical details online.
- By this module, an applicant will be given a unique Application ID so as to choose his/her own login email ID and create a login password to know status of the processing of the applications in the new system.
- After an applicant has registered for a course online at the above link, the applicant must take a printout of the application that will also include other parts i.e certification of English language proficiency, medical report, undertaking by the applicant and employer's authorization to be filled-in manually.
- The print out of the application with the above details should be sent at the earliest possible after online registration to the High Commission of India through Ministry of Foreign Affairs, Government of Seychelles. For expeditious selection process, the applications should reach the High Commission of India 6 weeks prior to the commencement of the course.
- For detailed guidance for registration, please click the 'Help' button at the above link before starting registration. For ITEC Brochure with lists of courses and Institutes [click here](#).
- For any further query, Mrs. Bala Ilango, Attaché (ITEC) may be contacted at [itec.mahe@mea.gov.in](mailto:itec.mahe@mea.gov.in); Tel : 4610305

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