



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO.11/2015

No. 20, Ward Place,  
Colombo 07.

September 4, 2015

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### **DETERMINING OF EFFECTIVE DATE OF THE PROMOTION FROM THE POST OF SENIOR LECTURER GRADE II TO GRADE I**

Your attention is invited to the provisions specified under posts No. 9 and No. 11 in Commission Circular No. 721 dated 21.11.1997 for normal promotion to the post of Senior Lecturer Grade I (Medical/Dental) and Senior Lecturer Grade I (Non-Medical/Dental).

It has been brought to the notice of the Commission that certain academic members holding the post of Senior Lecturer Grade II apply for next promotion to the post of Senior Lecturer Grade I much later than the due date. The Commission having considered this matter, made the following decisions at its 918<sup>th</sup> meeting held on 04.06.2015;

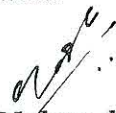
- (a) (i) Any holder of the post of Senior Lecturer Grade II who wishes to be considered for promotion to Grade I is required to apply for such promotion along with the self-assessment within two (02) years from the date of eligibility for such promotion.
- (ii) If the holder of the post of Senior Lecturer Grade II is on study leave either locally/abroad at the date of eligibility for promotion to Grade I, the period of two(02) years shall be from the date of resumption of duties after study leave.
- (iii) If there is a holder of the post of Senior Lecturer Grade II who has already spent more than two (02) years without applying for the promotion, from the date of eligibility or from the date of resumption of duties after study leave on the effective date of this circular, he/she will be given a grace period of one (01) year from the effective date of this circular to apply for the post of Senior Lecturer Grade I.

Contd/-

- (b) The effective date of the promotion should be treated as follows ;
- (i) For the holder of the post of Senior Lecturer Grade II who applies within the stipulated time period of two (02) years described in (a) (i) & (ii) above, the effective date of promotion would be the date on which he/she became eligible for the promotion.
  - (ii) For the holder of the post of Senior Lecturer Grade II who applies after the stipulated time period in (a) (i) & (ii), the effective date of promotion would be the date on which the application was received by the Head of the Department to which the teacher belongs to.
  - (iii) For the holder of the post of Senior Lecturer Grade II who applies under the grace period of one (01) year described in (a) (iii) above, the effective date of promotion would be backdated to a maximum of four (04) years from the date of receipt of his/her application by the Head of the Department or to the date on which he/she became eligible for the promotion, whichever is closer to the present.
- (c) The Higher Educational Institutions are instructed to take appropriate action to inform each holder of the post of Senior Lecturer Grade II about his/her date of eligibility for promotion to the post of Senior Lecturer Grade I three months before the date of eligibility.

The above decisions shall be effective from 15.09.2015.

Please take action accordingly and bring this to the notice of the academic staff concerned.

  
**Prof. Mohan de Silva**  
Chairman

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