



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 01 /2018

No. 20, Ward Place,
Colombo 07.

January 29, 2018

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

ADOPTION OF HOME AFFAIRS CIRCULAR NO 01/2018

Your attention is drawn to the Home Affairs Circular No. 01/2018 of 11.01.2018.

You are kindly requested to follow the instructions issued by the above circular during the period from 01st to 07th February, 2018.

A copy of the Home Affairs Circular No. 01/2018 is enclosed herewith for your information and compliance.

Professor Mohan de Silva
Chairman

Copies :

1. Secretary/ Ministry of Higher Education & Highways
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/ UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Deputy Int. Auditors/ Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/6/5/1

