



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO : 20/2018

No. 20, Ward Place
Colombo 07

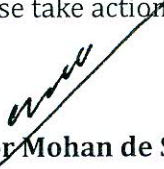
December 18, 2018

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

SCHEME OF RECRUITMENT FOR THE POST OF TECHNICAL OFFICER GRADE II SEGMENT "A"

Your attention is invited to the Scheme of Recruitment of the post of Technical Officer Gr. II Segment "A" laid down in Commission Circular No. 622 of 09.03.1995.

2. The University Grants Commission at its 999th meeting held on 15.11.2018 decided to amend the qualifications of the existing Scheme of Recruitment applicable to the external applicants for recruitments to the post of Technical Officer Grade II Segment "A".
3. The amended Scheme of Recruitment is given in **Annex I**.
4. The provisions of this Circular will come into effect from 01.01.2019.
5. Please take action accordingly.


Professor Mohan de Silva
Chairman

- Copies:
1. Secretary/ Ministry of Education & Higher Education
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
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File No. UGC/HR/2/3/183

H/-

SCHEME OF RECRUITMENT - POST OF TECHNICAL OFFICER GRADE II SEGMENT "A"

SE NO	POST & SALARY CODE	METHOD OF RECRUITMENT	QUALIFICATIONS
01	Technical Officer Grade II Segment "A" U - MT 1 (II)	<p>1. By advertisement within the UGC and Higher Educational Institutions/ Institutes in the first instance.</p> <p>If no suitable applicants are available internally, by following the procedure approved by the Government.</p> <p>Selection by practical test and interview.</p> <p>2. By promotion. Selection by interview.</p> <p>Note: The age limit is not applicable for internal applicants and applicants in the Government Departments/ State Corporations and statutory bodies.</p>	<p>1. National Diploma in Technology or equivalent qualification OR</p> <p>2. Higher National Diploma in Engineering OR</p> <p>3. Higher National Diploma in the relevant field OR</p> <p>4. Diploma in the relevant field of at least two (02) years' full-time duration obtained from a recognized Institute with one (01) year experience in the relevant field.</p> <p>Note : According to the nature of the post, the identified relevant fields are Agriculture/ Animal Husbandry/ Engineering/ Sciences/ Technology/ Medical Laboratory Technology etc. however; the acceptability of the field shall be decided by the faculty concerned.</p> <p>Age - Not more than 45 years.</p> <p>A confirmed Technical Officer Grade II Segment 'B' who has completed six (06) years of satisfactory service in that grade may be considered for promotion.</p> <p style="text-align: right;">Department of Human Resources University Grants Commission No. 20, Word Place, Colombo 7.</p>