



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 02 /2020

No. 20, Ward Place
Colombo 07

30th January 2020

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

DETERMINING THE SALARY STEP THAT SHOULD BE MADE APPLICABLE WHEN AN OFFICER IS PROMOTED ON THE SAME DATE OF SALARY INCREMENT AND IS REVERTED ON HIS PREFERENCE TO THE PREVIOUS POST

The University Grants Commission at its 1017th meeting held on 05.09.2019 approved to adopt the Public Administration Circular No. 19/2019 dated 09.07.2019 on "Determining the salary step that should be made applicable when an officer is promoted on the same date of salary increment and is reverted on his preference to the previous post" in the University System.

A copy of the above Public Administration Circular is enclosed herewith for your information and compliance.

Senior Prof. Sampath Amaratunge
Chairman

Copies:

1. Secretary/ Ministry of Higher Education, Technology and Innovations
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/UGC
6. Registrars of Universities
7. Deans of Faculties
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Snr. Asst. Int. Auditors of HEIs
16. Secretaries of trade Unions
17. Auditor –General