



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO : 08 /2020

No. 20, Ward Place
Colombo 07

November 11, 2020

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

EFFICIENCY BAR REQUIREMENTS FOR THE ACADEMIC SUPPORT STAFF CATEGORY IN THE SALARY CODE OF U-AS 2(II)

The University Grants Commission at its 1038th & 1040th meetings held on 10.09.2020 & 08.10.2020 decided to formulate Efficiency Bar Requirements for the Academic Support Staff in the salary code of U-AS 2(II) as given in **Annex I**.

2. Accordingly, Efficiency Bar Requirements specified in Annex I of this Circular will be operative for the Academic Support Staff in the salary code of U-AS 2(II) in the University System with effect from 02.11.2020.

3. Please take action accordingly.

Senior Prof. Sampath Amaratunge
Chairman

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File No. UGC/HR/2/3/268

**EFFICIENCY BAR REQUIREMENTS APPLICABLE FOR THE ACADEMIC SUPPORT (SEGMENT 1)
STAFF – U-AS 2(II)**

The Academic Support Staff belongs to the Salary Code of U-AS 2(II) should satisfy the following Efficiency Bar requirements at the time they completed three(03) years of service in that post from the date of appointment to the post concerned having earned the three increments.

EFFICIENCY BAR

- (i) Pass a written examination on the following subjects :
 - (a) Matters relating to the work performed
 - (b) University affairs in general with Administrative, Disciplinary and Financial procedures of Higher Educational Institutions
 - (c) English Language

[Candidates should be required to possess a detailed knowledge of (a) and general understanding of (b) and (c).
Holders of the post of Instructor in English are exempted from (c) above.]

AND

- (ii) Pass a Viva-Voce examination/ Structured Interview