



## UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO : 13/2020

No. 20, Ward Place  
Colombo 07

23.12.2020

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### SCHEME OF RECRUITMENT FOR THE POST OF TECHNICAL OFFICER (AUDIO VISUAL)

Your attention is invited to the Schemes of Recruitment of the post of Audio Visual Technical Officer laid down in Commission Circular No. 818 of 29.01.2003 and Commission Circular No. 922 of 23.06.2010.

2. The Commission at its 1042<sup>nd</sup> meeting held on 05.11.2020 approved to formulate a new Scheme of Recruitment for the post of Technical Officer (Audio Visual) under the salary scale denoted by the salary code U-MT 1, which had been approved for the university system in place of the Audio Visual Technical Officer (U-MN 3) after considering the Cadre Review Reports - 2017 of the Department of Management Services.
3. Accordingly, Scheme of Recruitment for the post of Technical Officer (Audio Visual) Grade III (U-MT 1) is given in **Annex I**.
4. The Commission further decided to consider the current holders of the posts of Audio Visual Technical Officers in Grade II, Grade I and Higher Grade carrying the salary scales denoted by the salary codes of U-MN 3(II), U-EX 1(II) and U-EX 2(II) respectively, on personal to the holder basis until their services ceased to be operative due to retirement, resignation, deceased, etc. Thereafter, respective HEIs should take necessary steps to create posts of Technical Officer (Audio Visual) carrying the salary scale denoted by the salary code U-MT 1.
5. The provisions of this Circular will come into effect from 01.01.2021.
6. Please take action accordingly.

**Senior Prof. Sampath Amaratunge**  
Chairman

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15. Snr. Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
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File No. UGC/HR/2/3/6

**SCHEME OF RECRUITMENT FOR THE POST OF TECHNICAL OFFICER (AUDIO VISUAL)**

<b>POST AND SALARY CODE</b>	<b>METHOD OF RECRUITMENT</b>	<b>QUALIFICATIONS</b>
<p>Technical Officer (Audio Visual) Grade III</p> <p>Salary Code: U- MT 1 (III)</p>	<p>By advertisement within the UGC and HEIs in first instance.</p> <p>If no suitable applicants are available internally recruitment by an Open advertisement following the procedure approved by the Government.</p> <p>Selection by written and/or practical test and an interview.</p>	<p><u>External Category</u></p> <p>(i) Should pass in three (3) subjects at the G.C.E. (A/L) examination in any Stream.</p> <p style="text-align: center;">AND</p> <p>(ii) (a) Having obtained a certificate of proficiency not below than the N.V.Q Level 5 in the field of Electronics and Telecommunication/ Electronics /Multimedia or Audio Visual Techniques from an Institution recognized by Tertiary and Vocational Education Commission or a Statutory Institution which has been established by an Act passed by the Parliament.</p> <p style="text-align: center;">OR</p> <p>(b) Having obtained technical qualifications in the field of Electronics and Telecommunication/Electronics/ Multimedia or Audio Visual Techniques accepted as equivalent to the above qualification of (ii) (a) by Tertiary and Vocational Education Commission with one year experience in Audio Visual work in reputed organization.</p> <p><u>Internal Category</u></p> <p>(i) Having obtained the qualifications required by the external candidates above.</p> <p>Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.</p>