



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO.15/2021

No. 20, Ward Place,  
Colombo 07.

26<sup>th</sup> October, 2021

Vice-Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

**ASSUMPTION OF DUTIES IN THE ADVERTISED POST OF PROFESSOR/SENIOR PROFESSOR (CADRE CHAIR) WHILE ON TEMPORARY RELEASE OR ANY OTHER FORM OF LEAVE**

Your attention is invited to the Section 13 of the Chapter III of the Establishments Code of the UGC and Higher Educational Institutions.

2. The Commission at its 1058<sup>th</sup> and 1061<sup>st</sup> meetings, respectively, decided that a selectee to the advertised post of Professor/Senior Professor (cadre chair) should assume duties in that post in order to effect the appointment and such a selectee (a teacher in the same or another Higher Educational Institution/Institute) cannot assume duties while on temporary release or any other form of leave.
3. This decision will come into effect from 01.11.2021.
4. Please take action accordingly.

**Senior Prof. Sampath Amaratunge**  
Chairman

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File Nos. UGC/HR/4/3/10  
UGC/HR/4/3/25