



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO: 11/2021

No. 20, Ward Place
Colombo 07

21st December 2021

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Retirement Age of the Employees other than Teachers in the University System

Your attention is drawn to the Commission Circular No.16/2016 dated 17.11.2016 regarding the above subject and the Section 75 (1) of the Universities Act as amended which is read as follows.

75. (1) The retirement age of a public officer as may be determined by the Government, from time to time, shall apply with effect from the same date as applicable to a public officer in respect of the retirement age of the holder of any post, other than that of a teacher.

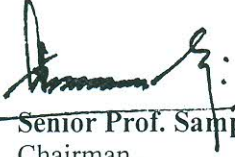
(2) The Commission at its 1068th meeting held on 16.12.2021 decided to implement the Public Enterprises Circular No. 02/2021 dated 14.12.2021 issued on “**Retirement Age of the Employees in Public Enterprises**” with effect from 01.01.2022.

(3) Accordingly, all Higher Educational Institutions/Institutes are requested to comply with the above along with the condition given below.

- I. Subject to provisions of Paragraph III below, the optional age of retirement of employees in university system other than that of teachers is 57 years of age, however, if any officer intends to serve beyond this limit, he/she may continue to serve up to the compulsory age of retirement i.e. 62 years of age, without applying for an extension of service.
- II. During the age of 57-62 years, the officer at his/her discretion, may retire from the service after giving 03 months prior notice to the Commission/Governing Authority.
- III. If the Commission/Governing Authority decides that the extension of service beyond the age of 57 years, should not be granted to any officer, whose efficiency and the performance is not satisfactory, the Commission/Governing Authority has the authority to retire him/her from the service by giving 06 months prior notice, enabling the officer to appeal against the decision.

(4) The Commission Circular No. 16/2016 of 17.11.2016 will be rescinded with the implementation of this Circular.

(5) Please take action accordingly and bring the contents of this Circular to the notice of the employees concerned.



Senior Prof. Sampath Amaratunge
Chairman

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 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Registrars of Universities
 7. Deans of Faculties
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of Trade Unions
 17. Auditor –General

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