



## UNIVERSITY GRANTS COMMISSION

INTERNAL AUDIT CIRCULAR LETTER: 01/2022

No.20, Ward Place,  
Colombo 07.

19.01.2022

Vice-Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### Web Publication – List of Outstanding Balances of Bond Violators

The Commission at its 1066<sup>th</sup> meeting held on 11<sup>th</sup> November 2021 having considered the maximum steps to be taken to recover outstanding bond balances from employees who have vacated post, granted approval to inform all Higher Educational Institutions/Institutes to webcast details of bond violators who fall under the below mentioned criteria with bond balances and details of sureties.

- i. Those who have vacated the post and/or violated the bond and the agreement as decided by the Governing Council in terms of Section 7, Chapter V of the Establishments Code of the University Grants Commission and the Higher Educational Institutions.
- ii. Those who do not respond within 3 weeks to letters, emails, or any other correspondence sent under paragraphs 7.6 and 7.6.2 of Chapter V of the Establishments Code of the University Grants Commission and the Higher Educational Institutions.
- iii. Those who have not complied with the terms of settlement (maximum of three weeks from the date due for settlement of the bond in full).
- iv. Those who agreed for a payment plan and do not honour the payment plan as agreed (a maximum of three weeks from the date of the installment due).

In terms of Subsection (i) and (iii) of the Section 45(2) of the Universities Act. No.16 of 1978 (subsections are given below) the Council of the University is empowered to take an administrative decision in this regard.

- “45(2) (i) To hold, control and administer the property and funds of the University;  
(iii) To regulate and to determine all matters concerning the University in accordance with the provisions of this Act and any appropriate Instrument;

Please take action accordingly

Senior Professor Sampath Amaratunge  
Chairman

- Copies
1. Secretary/Ministry of Education
  2. Chairman's Office/UGC
  3. Vice-Chairman/UGC
  4. Members of the Commission
  5. Secretary/UGC
  6. Deans of Faculties
  7. Registrars of Universities
  8. Internal Auditor/UGC
  9. Accountant/UGC
  10. Bursars of Universities

11. Librarians/SAL/AL of HEIs/Institutes
12. Deputy Registrars/Snr. Asst. Registrars/Asst. Registrars of HEIs/Institutes
13. Deputy Bursars/Snr.Asst. Bursars/Asst. Bursars of HEIs/Institutes
14. Deputy Internal Auditors/Snr.Asst.Int.Auditors/Asst.Int.Auditors of Universities
15. Auditor-General
16. Govt. Audit Superintendents of Universities
17. Secretaries of Trade Unions

File No. UGC/CIA/F/IA Cir./1