



## UNIVERSITY GRANTS COMMISSION

### Finance Circular Letter No. 11/2023

06<sup>th</sup> December 2023

Vice-Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

#### Annual Allocation - 2024

#### HEAD No. 214 – University Grants Commission (UGC)

The Budget Estimates - 2024 have been prepared in consultation with the Universities/HEIs and submitted to the Department of National Budget (NBD) as approved by the University Grants Commission at its 1110<sup>th</sup> meeting held on 22<sup>nd</sup> September 2023.

The NBD recommended the Capital Block Grant (CBG) and Recurrent Block Grant (RBG) for the year 2024 and Heads of the Ministry of Education were passed by the Parliament of Sri Lanka on 05<sup>th</sup> December 2023.

#### Summary of Annual Allocation – 2024 (Rs. Mn)

Category/Object title	Revised Budget 2023	Actual Expenditure up to 31 <sup>st</sup> October 2023	Estimates submitted by the UGC - 2024	Estimates approved NBD - 2024
Recurrent Grants	59,871	52,542	69,361	63,500
Capital Grants	6,700	5,744	21,920	7,500
<b>Total</b>	<b>66,571</b>	<b>58,286</b>	<b>91,281</b>	<b>71,000</b>

The University wise allocation - 2024 is given in Recurrent Grants (Annex -1) and Capital Grants (Annex-II)

## 1. Preparation of Annual Budget

The National Budget Department allocates funds based on the guidelines and instructions issued by the National Budget Circular No.04/2023 dated 04.08.2023. In view of the highly restricted fiscal space, allocations for the year 2024 have been made discouraging new constructions, expansion of office spaces, purchase of new furniture and equipment, new recruitments, acquisition of lands for the new projects other than for ongoing infrastructure projects, purchase of new vehicles other than essential utility vehicles by the Budget 2024.

Accordingly, universities/HEIs are requested to prepare the Budget and Annual Action Plan as per the approved allocation for the year 2024. The specific guidelines and specimen Formats I – XII are given in this circular.

## 2. Capital Block Grant (CBG)

CBG has been allocated to the Universities/HEIs considering the progress of the ongoing construction projects and infrastructure required to facilitate additional students' intake of the universities. The universities/HEIs are requested to allocate funds for the capital projects considering the payment of outstanding bills, already committed activities and priorities of the university.

## 3. Continuation of UGC funded projects

a) Establishment of Technology Faculties in Universities – Rs. 665 Mn

## 4. Projects financed by Head No. 126 - Ministry of Education

No	Name of the University/HEIs and the Project	Funding Agency	Allocation - 2024 Rs.Mn
1	17 Storied Building - Faculty of Medicine - University of Colombo	GOSL-MoE	1,850
2	Faculty of Medicine –University of Sri Jayewardenepura	GOSL-MoE	500
3	12 Storied Building – Faculty of Medicine – University of Ruhuna	GOSL-MoE	300
4	Professorial Unit - Faculty of Medicine – University of Ruhuna	GOSL-MoE	730
5	Centre of Naval Studies and Shipping – University of Ruhuna	GOSL-MoE	280
6	Faculty of Allied Health Science - University of Ruhuna	GOSL-MoE	475
7	Faculty of Medicine – Sabaragamuwa University	GOSL-MoE	150
8	Faculty of Medicine - Sabaragamuwa University	GOSL/Saudi	4,000
9	Faculty of Health Care Science - Eastern University	GOSL/Kuwait	1,800
10	Township Project - Wayamba University	GOSL/Saudi	3,000
11	Faculty of Medicine - University of Moratuwa	GOSL/Kuwait	50
12	Swamy Vipulananda Institute of Aesthetic Studies	GOSL/India	275
13	Research and Education Capacity Improvement in Dry Zone Agriculture –University of Jaffna	GOSL/JICA	100
14	Science & Technology HRD Projects- Faculties of Technology – MRT/SUSL/KLN/RUSL and FoE-USJP	GOSL/ADB	9,500

## **5. Recurrent Expenditure Block Grant (RBG)**

Recurrent Expenditure Block Grant for the year 2024 has been allocated by the NBD based on the estimates submitted by the Universities/HEIs.

## **6. Payment for Student Bursaries and Mahapola – Treasury Contribution**

The student Bursaries and Mahapola Scholarships will be paid as per the instructions given in the Commission Circular No.02/2019 and 03/2019.

## **7. Funds for the Postgraduate Institutes and Other Higher Educational Institutes**

Recurrent Block Grant for the payment of Personal Emoluments have been allocated to the Postgraduate Institute of Archeology (PGIAR), Postgraduate Institute of Pali and Buddhist Studies (PBS), Postgraduate Institute of English (PGIE), Postgraduate Institute of Indigenous Medicine (PGIIM) and Postgraduate Institute of Medical Sciences (PGIMS) by the Budget 2024.

Funds for other recurrent expenditure and capital expenditure have been allocated for the PGIMS as the newly established institute.

Institute of Human Resource Advancement (IHRA), National Institute of Library and Information Sciences (NILIS), Institute of Biochemistry, Molecular Biology and Biotechnology (IBMBB) and Institute of Agro Technology and Rural Sciences (UCIARS) are advised to finance their budget by the generated income. However, Recurrent Block Grants have been allocated to finance part of the personal emoluments.

Postgraduate Institutes (PGIs) and Other Higher Educational Institutes (OHEIs) which offer fee levying courses are requested to maintain the Institutes as financially independent institutes. Allocation of GOSL funds for the Postgraduate Institutes and Other Higher Educational Institutes have been restricted since 2023. The PGIs and OHEIs are requested to adhere with following decisions that have been taken by the Commission with the recommendation of the National Budget Department.

- a. Course fee of the Postgraduate Programs should be computed based on the Cost Per Student (CPS). If the course fee is subsidized by the institute, it may be considered as a scholarship offered by the government based on the predetermined criteria's /strong justifications submitted by the institute.
- b. The actual course fee and the value of the scholarship should be published by the Institute.
- c. Allocation of funds will be based on the student enrollment for the program.
- d. Capital grants for the PGIs/OHEIs are not provided for the annual acquisition and rehabilitation of fixed assets. However, seeds money may consider by the National Budget Department as per the projects approved by the National Planning Department/Cabinet of Ministers.

## **8. The Master Procurement Plan and the detailed Procurement Plan**

Universities/HEIs are required to prepare the Master Procurement Plan and detailed Procurement Plan as per the Procurement Guideline 4.2.1. The Master Procurement Plan should be submitted with the Annual Budget - 2024.

## 9. Annual Action Plan

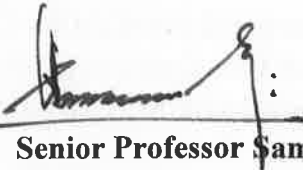
Universities/HEIs are required to prepare an Action Plan for the year 2024 as per the Guidelines on Corporate Governance for State Owned Enterprises. Funds for the capital projects will be released by the General Treasury based on the progress of the Action Plan.

## 10. Progress Monitoring of Ongoing Construction Projects

Universities are requested to monitor the progress of the on-going construction projects to ensure on time completion of the projects and submit quarterly progress report as per the Format XII. Two progress review meetings will be conducted by the Capital Project Monitoring Committee (CPMC) of the UGC during the month of July and October 2024.

## 11. General Guidelines

- a) In terms of section 8 (2) (b) of the Finance Act. No. 38 of 1971 the approval of the Hon. Minister in charge of the subject of finance and the concurrence of the Line Minister should be obtained before incurring **capital expenditure** in excess of Rs.500,000/-. Therefore, Universities/HEIs are requested to submit their capital expenditure program to the UGC to obtain approval of the Hon. Minister of Finance in this regard.
- b) Please e-mail ([budget@ugc.ac.lk](mailto:budget@ugc.ac.lk)) a **soft copy of the Budget prepared as per the Format I to XII, Master Procurement Plan and Action Plan** for the year 2024 on or before **14<sup>th</sup> December 2023** with a copy to National Budget Department ([rajaguru.rmsm@nbd.treasury.gov.lk](mailto:rajaguru.rmsm@nbd.treasury.gov.lk)).
- c) This Circular together with all annexes are available for download at [www.ugc.ac.lk](http://www.ugc.ac.lk)
- d) If further clarifications are required in this regard, please contact Accountant on 011-2685021 or e-mail - [finance@ugc.ac.lk](mailto:finance@ugc.ac.lk). or Senior Assistant Accountant/Budget & Finance on 011-2123490.



**Senior Professor Sampath Amaratunge**  
**Chairman**

- Cc:
1. Secretary/Ministry of Education
  2. Director General - National Budget Department
  3. Vice-Chairman/UGC
  4. Secretary/UGC
  5. Registrars of Universities/SAR/AR/ of Institutes/Campuses
  6. Accountant/UGC
  7. Bursars of Universities/SAB/AB/ of Institutes/Campuses
  8. Internal Auditor/UGC
  9. Engineer/IDD/UGC
  10. Snr. Asst. Accountant/UGC
  11. Auditor General

**Allocation - 2024**  
**Head No. 214 - University Grants Commission**  
**Summary - Recurrent Grant**

Rs. '000

	University/Institute	Personal Emoluments	Other Recurrent	Total Recurrent
1	University Grants Commission	320,000	350,000	670,000
	Mahapola & Bursary	-	2,500,000	2,500,000
2	University of Peradeniya	7,380,000	725,000	8,105,000
3	University of Colombo	5,780,000	575,000	6,355,000
4	University of Sri Jayewardenepura	5,905,000	750,000	6,655,000
5	University of Kelaniya	4,645,000	450,000	5,095,000
6	University of Moratuwa	3,405,000	550,000	3,955,000
7	University of Jaffna	3,645,000	575,000	4,220,000
8	University of Ruhuna	4,075,000	600,000	4,675,000
9	The Open University of Sri Lanka	2,675,000	-	2,675,000
10	Eastern University, Sri Lanka	1,670,000	375,000	2,045,000
11	South Eastern University of Sri Lanka	1,605,000	350,000	1,955,000
12	Rajarata University of Sri Lanka	2,050,000	525,000	2,575,000
13	Sabaragamuwa University of Sri Lanka	2,198,000	525,000	2,723,000
14	Wayamba University of Sri Lanka	1,784,000	425,000	2,209,000
15	Uva Wellassa University	1,125,000	525,000	1,650,000
16	University of the Visual & Performing Arts	1,185,000	340,000	1,525,000
17	Gampaha Wickramarachchi University of Indigenous Medicine	530,000	190,000	720,000
18	University of Vavuniya	520,000	210,000	730,000
19	Trincomalee Campus	385,000	200,000	585,000
20	Postgraduate Institute of Agriculture	-	-	-
21	Postgraduate Institute of Archaeology	72,000	-	72,000
22	Postgraduate Institute of Science	-	-	-
23	Postgraduate Institute of Pali & Buddhist Studies	85,000	-	85,000
24	Postgraduate Institute of English	5,000	-	5,000
25	Postgraduate Institute of Humanities & Social Sciences	-	-	-
26	Postgraduate Institute of Indigenous Medicine	24,000	-	24,000
27	Postgraduate Institute of Medical Sciences	10,000	2,000	12,000
28	Institute of Human Resource Advancement	65,000	-	65,000
29	University of Colombo School of Computing	400,000	25,000	425,000
30	Institute of Technology University of Moratuwa	420,000	160,000	580,000
31	National Institute of Library and Information Sciences	25,000	-	25,000
32	Institute of Biochemistry, Molecular Biology and Biotechnology	75,000	-	75,000
33	Swami Vipulananda Institute of Aesthetic Studies	290,000	90,000	380,000
34	The National Centre for Advanced Studies in Humanities & Social Sciences	25,000	15,000	40,000
35	Institute for Agro-Technology and Rural Sciences	90,000	-	90,000
36	Postgraduate Institute of Medicine	-	-	-
37	Postgraduate Institute of Management	-	-	-
	<b>TOTAL</b>	<b>52,468,000</b>	<b>11,032,000</b>	<b>63,500,000</b>

**Allocation - 2024**  
**Universities & HEIs**  
**Summary - Capital Grant - Head No. 214 and Head No. 126**

Rs. '000

	University/Institute	Head 214 - UGC	Head 126 - MoE	Total Capital Grant	
1	University Grants Commission	200,000	-	200,000	
2	University of Peradeniya	650,000	-	650,000	
3	University of Colombo (Head No. 126 - Faculty of Medicine)	425,000	1,850,000	2,275,000	
4	University of Sri Jayewardenepura (Head No. 126 - Faculty of Medicine)	850,000	500,000	1,350,000	Note I
5	University of Kelaniya	325,000	-	325,000	Note I
6	University of Moratuwa (Head No. 126 - Faculty of Medicine)	525,000	50,000	575,000	Note I
7	University of Jaffna (Head No. 126 - Faculty of Agriculture)	400,000	100,000	500,000	
8	University of Ruhuna (Head No. 126 - Faculty of Medicine, Centre of Naval Studies & Shipping & Faculty of Allied Health Science)	250,000	1,785,000	2,035,000	
9	The Open University of Sri Lanka	50,000	-	50,000	
10	Eastern University, Sri Lanka - (Head No. 126 - Faculty of Health Care Science)	176,000	1,800,000	1,976,000	
11	South Eastern University of Sri Lanka	225,000	-	225,000	
12	Rajarata University of Sri Lanka	500,000	-	500,000	Note I
13	Sabaragamuwa University of Sri Lanka - (Head No. 126 - Faculty of Medicine)	400,000	4,150,000	4,550,000	Note I
14	Wayamba University of Sri Lanka (Head No. 126 - Township Project)	300,000	3,000,000	3,300,000	
15	Uva Wellassa University	450,000	-	450,000	
16	University of the Visual & Performing Arts	275,000	-	275,000	
17	Gampaha Wickramarachchi University of Indigenous Medicine	100,000	-	100,000	
18	University of Vavuniya	225,000	-	225,000	
19	Trincomalee Campus	300,000	-	300,000	
20	Postgraduate Institute of Agriculture	-	-	-	
21	Postgraduate Institute of Archaeology	-	-	-	
22	Postgraduate Institute of Science	-	-	-	
23	Postgraduate Institute of Pali & Buddhist Studies	22,000	-	22,000	
24	Postgraduate Institute of English	-	-	-	
25	Postgraduate Institute of Humanities & Social Sciences	-	-	-	
26	Postgraduate Institute of Indigenous Medicine	-	-	-	
27	Postgraduate Institute of Medical Sciences	2,000	-	2,000	
28	Institute of Human Resource Advancement	-	-	-	
29	University of Colombo School of Computing	-	-	-	
30	Institute of Technology University of Moratuwa	25,000	-	25,000	
31	National Institute of Library and Information Sciences	-	-	-	
32	Institute of Biochemistry, Molecular Biology and Biotechnology	-	-	-	
33	Swami Vipulananda Institute of Aesthetic Studies	90,000	275,000	365,000	
34	The National Centre for Advanced Studies in Humanities & Social Sciences	70,000	-	70,000	
35	Institute for Agro-Technology and Rural Sciences	-	-	-	
36	Postgraduate Institute of Medicine	-	-	-	
37	Postgraduate Institute of Management	-	-	-	
38	Establishment of Technology Faculty of the Universities	665,000	-	665,000	
	<b>TOTAL</b>	<b>7,500,000</b>	<b>13,510,000</b>	<b>21,010,000</b>	

**Note I** - In addition Rs.9,500Mn allocated from ADB Project to finance Engineering Faculty - SJP, Technology Faculty - RUSL, KLN,SUSL and Medical Faculty - MRT