



UNIVERSITY GRANTS COMMISSION

Finance Circular Letter No. 02/2025

1st April 2025

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Authorization for Incurring Expenditure and Management of Public Expenditure during the Year 2025 under the Appropriation Act No.03 of 2025

Your attention is invited to the Budget Circular No.01/2025 dated 22.03.2025 on Authorization for Incurring Expenditure and Management of Public Expenditure during the Year 2025 under the Appropriation Act No.03 of 2025.

Accordingly, you are kindly requested to follow the instructions issued by the Budget Circular No.01/2025 dated 22.03.2025. A copy of the Budget Circular No.01/2025 dated 22.03.2025 is enclosed herewith for your information and compliance.

Senior Professor Kapila Seneviratne
Chairman

- Cc:
1. Secretary/Ministry of Education, Higher Education and Vocational Education
 2. Vice-Chairman/UGC
 3. Secretary/UGC
 4. Registrars of Universities
 5. Accountant/UGC
 6. Bursars of Universities
 7. Internal Auditor/UGC
 8. Deputy/Snr. Asst./Asst.Registrars of Institutes/Campuses
 9. Deputy/Snr. Asst./Asst.Bursars of Institutes/Campuses
 10. Engineer/IDD/UGC
 11. Auditor General