

SCHEME OF RECRUITMENT - POST OF SENIOR STAFF MATRON (FACULTY OF DENTAL SCIENCE)

POST AND SALARY CODE	METHOD OF RECRUITMENT	QUALIFICATIONS
Senior staff Matron (faculty of Dental Science) A-03	By Promotion Selection by an interview Note: The number of posts of senior Staff Matron/ Faculty of Dental sciences, to be filled by promotion shall be determine by the UGC from time to time on the recommendation of the Higher Educational Institution concerned.	<p>(a) A staff Matron/Faculty of Dental Sciences with 05 years of services in that grade who possesses the certification of competence as a nurse recognized by the Sri Lanka Medical Council.</p> <p>OR</p> <p>(b) A nursing officer (dental), Supra grade or Matron/faculty of dental science or above with 12 years satisfactory service in those grades of which 03 years in the post of staff matron (A-04) with proven efficiency and competence in her duties, may be considered for promotion.</p> <p>(c) AND</p> <p>In addition to the qualification given at either (a) or (b) above the candidate should have satisfied the following requirements.</p>

conditions laid down in the marking scheme

Significant contributions made to the development of the teaching and research activities relevant to the faculty of dental science.

MARKING SCHEME TO BE COMPLETED FOR THE POST OF SENIOR STAFF MATRON, FACULTY OF DENTAL SCIENCES

Part I

1.	Special contributions to the development of activities of the faculty concerned	-	20
2.	Designing and assembling of special apparatus/equipment/materials in Support of teaching activities in the Department/Faculty	-	10
3.	Innovations and/or changes that you have Introduced in the relevant field	-	10
4.	Additional responsibilities undertaken by you during the year		
	(a) Duties of officers of comparable or higher grades	-	10
	(b) Out side the organization		
5.	Extra curricular activities during the last 05 years Immediately before the application for promotion (Sports, Leadership, Social Work and creative activities)	-	10
6.	Meritorious Awards/Prizes received	-	05

7. Development of skills/special skills
 Training programmes/workshops/courses of study that you Attended and the benefits derived from them - 10
 Communications skills
8. Your future plans for your own career and Institutional development - 05

PART II

9. Knowledge on supervisory/ administrative functions - 05
10. Past performance of the last 03 years immediately before the application should be evaluated as indicated below:
 Excellent - 05 per year
 Very good - 03 per year
 Good - 02 per year
 Satisfactory - 01 per year
11. General performance at the interview 10
- 05 (Maximum)



Evaluation of applications for promotion

The Governing Authority will appoint an evaluation committee to evaluate the PART I of the marking scheme. The Committee should include Dean of the Faculty of dental sciences (as the chairman) Head of the department and one member appointed by the Council from experts in the relevant subject outside the University.

Selection Committee

The Selection committee should consist of :

- Vice- Chancellor
- Registrar
- Dean of the Faculty
- Head of the Department
- 02 members appointed by the University grants Commission
- 01 member nominated by the Council from among the members appointed by the University Grants Commission.

NOTE :

A self assessment of the candidate applying for promotion should be submitted to the Head of the Institution along with the application. The candidate should indicate the marks he/she is entitled to under PART I of the marking scheme with a justification for each area specified therein.